**Executive Summary**

**502-23-73218**

**Negotiated Bid for**

**Process Servers Services**

**Response Part One, Submission Form Due Date and Time:**

**October 31, 2022 @ 3:00 PM ET**

***This document file must be uploaded when submitting the Procurement Submission Form in order to complete Step 1 of the two-part submission process.***

At this time the State’s Negotiated Bid Package is undergoing revisions, and this form will be further developed to request the following types of information, which are presently captured in other bid package documents:

* Summary of Ability and Desire to Supply the Required Products/Services
* Signature of Authorized Representative
* Respondent Notification
* Secretary of State Status
* Other Information

As noted above, for this Negotiated Bid, you need only attach this file without altering or supply additional information within the document. Uploading this file simply makes it possible for you to complete the Executive Summary section of the Procurement Submission Form which is a required field.